

# CUSTOMER COMPLAINT FORM\*

We strive to provide you with the highest level service at all times, if we have not handled something to your satisfaction, please detail your concerns below:

Order number ..... Invoice / receipt number.....

## PERSONAL INFORMATION

First Name and Last Name / Service Login

.....

Address

.....  
.....

Contact phone number .....

Email.....

## PRODUCT DESCRIPTION

PRODUCT NAME	QUANTITY	GROSS PRICE	DATE OF PURCHASE

## NATURE OF COMPLAINT

(Please tick the box which best reflects the issue)

- Incorrect product received
- Product damaged in transport

Other? .....

## HOW WOULD YOU LIKE US TO CONTACT YOU:

(Please tick the right box)

- Email
- Phone

.....

Date of complaint

.....

Name of person completing this form

Signature

\*please attach completed Form to the faulty product. Lack of the Form may significantly extend the waiting time for considering the complaint.